

# Scotch & Sirloin

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## Banquet/Parties Contract Dinner

Requirements for a private party

<u>Banquet Rooms</u>	<u>set up to</u>
Back North (650.00)	20 Max
South Room (1000.00)	40 Max
Upstairs (1000.00)	40 Max
North Room (1000.00)	60 Max
North & South(2000.00)	120 Max

The minimum charge includes food and beverages.

Gratuuity and tax are not included. There will be a minimum of 18-20% gratuity added to all parties of 8 or more

For example, if the agreement requires a \$1000.00 minimum and only \$800.00 was spent, a room charge of \$200.00 will be added to the bill to meet set requirement.

With groups of 25 guests or more, we ask that a pre-designated menu of 3 to 5 items be prepared especially for you. You may choose from most items on the menu excluding the following: Polynesian kabob, Beef kabob, Fettuccine Alfredo, Chicken scaloppini, Catfish, Chicken livers, Chateaubriand for two and the Scotch Sirloin. These choices were carefully selected to provide the party with a smooth and satisfying experience at the Scotch and sirloin, while still allowing a variety of menu items to choose from. We will design a personalized menu just for you, which will be distributed at the beginning of the party.

We request that you complete the information on the following page in order to begin the process for your group's event. If you require further assistance, please feel free to contact Renee Al Mosrati or Lindsey Moate.

Thank you and happy dining!

1. Date of Event \_\_\_\_\_
2. Number of people in group \_\_\_\_\_
3. Type of Event \_\_\_\_\_
4. Name of Group \_\_\_\_\_
5. Contact Name \_\_\_\_\_
6. Contact Phone# \_\_\_\_\_ Fax# \_\_\_\_\_
7. E-Mail \_\_\_\_\_
8. Time of Reservation \_\_\_\_\_ Order Time \_\_\_\_\_
9. Would you like to offer appetizers?  
Would you like a cash bar or open bar?  
Would you like to offer desserts?
10. Payment Arrangement \_\_\_\_\_

A signed function agreement is required.

Guest  
SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Management  
SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

NOTES: